



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

EE-2.

MEETING DATE	2019-02-05 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Grants Administration

Special Order Request
<input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda
<input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**

Agreement with the City of Hallandale Beach

**REQUESTED ACTION:**

Approve the Agreement between The School Board of Broward County, Florida (as operator of Gulfstream Early Learning Center), and the City of Hallandale Beach. The Agreement begins February 5, 2019 and ends on September 30, 2019.

**SUMMARY EXPLANATION AND BACKGROUND:**

Early Learning Language Acquisition will establish the City of Hallandale Beach Safety Town program at Gulfstream Early Learning Center. The goal of the program is to serve resident families with lessons on physical and transportation safety for children. Additionally, the site will be open for private and home care providers to schedule field trips at no cost. This grant was approved at the June 12, 2018 (Item EE-1) School Board Operational Meeting. The Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction   
  Goal 2: Continuous Improvement   
  Goal 3: Effective Communication

**FINANCIAL IMPACT:**

The positive financial impact is \$3,600. The source of funds in the City of Hallandale Beach. There is no additional financial impact to the District.

**EXHIBITS: (List)**

(1) Executive Summary (2) City of Hallandale Beach Agreement (3) Approved ARF 06-12-18 SBOM EE-1

**BOARD ACTION:**

APPROVED  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Lori Canning Ed.D.	Phone: 754-321-1953
Name:	Phone:

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
 Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

*Maurice Woods*  
 1/14/2019, 12:12:39 PM

Approved In Open Board Meeting On:

FEB 05 2019

By:

School Board Chair

## AGREEMENT EXECUTIVE SUMMARY

<b>Grant Program</b>	<b>City of Hallandale Beach</b>
Financial Impact Statement	The potential positive financial impact is \$3,600. The source of funds is from The City of Hallandale Beach. There is no additional financial impact to the District.
Schools Included	Gulfstream Early Learning Center (GELC)
Managing Department	Early Learning Language Acquisition
Source of Additional Information	1. Lori Canning Ed.D., Executive Director – Early Learning Language Acquisition (ELLA) 754-321-1953
Project Description	ELLA proposes establishing the City of Hallandale Beach Safety Town program at Gulfstream Early Learning Center. The City of Hallandale Beach Safety Town project will provide developmentally appropriate, hands-on safety training to 3-5 year old children who attend public and private or home child care in the City of Hallandale Beach in order to improve safety practices of children and families in the areas of personal safety, pedestrian safety, bicycle safety, canal and animal safety, fire safety, gun safety, poison/drug safety, railway safety, and more. The site will be open for private and home care providers to schedule field trips at no cost.
Evaluation Plan	Skills tests will be provided to visiting students to show changes in knowledge and safety skills resulting from visits to the Safety Town.
Research Methodology	The benefit to the community will be in providing proactive safety training which will reduce the number of victims and unintentional injuries and deaths in children 14 and under. By improving safety practices, emergency response for crimes to persons and accidental injuries should be decreased, saving the City resources over time. The public, private and home childcare providers will establish a connection and network of resources improving safety and educational outcomes.
Alignment with Strategic Plan	This grant is aligned to District Strategic Plan Goal 1: High-Quality Instruction (Literacy and Early Learning).
Level of Support provided by GAGP	GAGP staff provided level 3 contract support in negotiating contract language with the funder, shepherding the contract through local legal review, developing the executive summary for the board agenda, preparing a hard copy of the file for record keeping, and tracking the grant through the grants management system.

**COMMUNITY PARTNERSHIP MINI GRANT AGREEMENT**  
**Fiscal Year 2018-2019**

THIS AGREEMENT (hereinafter the "Agreement") is entered into this 1st day of October 2018, between the City of Hallandale Beach, a municipal corporation of the State of Florida (hereinafter referred to as the "CITY/GRANTOR") and the School Board of Broward County, Florida as operator of Gulfstream Early Learning Center, a Florida not for profit corporation (hereinafter referred to as the "GRANTEE").

**WHEREAS**, The City of Hallandale Beach (CITY) through the 2018-2019 Fiscal Year Budget has grant funds to support Community Partnership Mini Grant programs and services that will benefit the residents of Hallandale Beach; and

**WHEREAS**, the intent of this funding is to allocate resources to qualified nonprofit organizations that support meaningful community programs, service learning opportunities and political subdivisions of the State of Florida.

**NOW, THEREFORE**, in consideration of the mutual covenants and obligations herein set forth, the parties understand and agree as follows:

**1. Program Description/Deliverables and Project Execution**

The City of Hallandale Beach hereby grants to GRANTEE a Community Partnership Mini-Grant in an amount not to exceed **\$3,600** in consideration of and on condition that the sum be expended in carrying out the purpose as set forth in the funding request and under the terms and conditions set forth in this Agreement. GRANTEE agrees to assume any obligation to furnish any additional funds that may be necessary to complete the project. **Funding shall be used to benefit the residents of the City of Hallandale Beach.**

GRANTEE shall use funding for services as described in this Agreement. GRANTEE agrees to submit in writing, any deviation from the attached Mini Grant Application to the CITY for approval prior to the implementation of changes.

The term of this Agreement shall commence on October 1, 2018, or the date it is fully executed by both parties (whichever is later) and shall end no later than September 30, 2019.

**2. Payment and Reporting**

Grantee will be issued a one-time advance payment for the program. An Advance Payment Request Form (EXHIBIT C) is required at which time funding will be disbursed. Grantees are required to submit a Mid-Year Report (EXHIBIT D), which is due April 10<sup>th</sup>, 2019, and Final Report (EXHIBIT E), due October 30<sup>th</sup>, 2019. If GRANTEE's program is completed prior to the full fiscal year and all grant funds have been disbursed, a Final Report is due thirty (30) days after completion of the project. Also to include an expense report of funds that was disbursed.

The CITY reserves the right to require reports more frequently than stated above if necessary, but no more than once a month.

### **3. Project Withdrawal**

If GRANTEE wishes to withdraw a Project, GRANTEE shall notify the CITY of this right pursuant to the Notices provision below.

In the event an approved project cannot be completed, and if Grant Amount was advanced, those funds, plus any accrued interest, must be returned to the CITY.

### **4. Documentation and Recordkeeping**

GRANTEE shall maintain all records related to performance of this agreement and agrees to maintain satisfactory financial accounts, documents and records for the Project. Such records shall be available for a period of three years from the date of receipt of final payment under the Agreement, for inspection and audit by representatives of the CITY, at any reasonable time and place. If audit findings have not been resolved, the records must be retained beyond the three-year period as long as required for the resolution of the issue raised by the audit.

### **5. Promotion of Program Services**

GRANTEE agrees to promote the CITY if applicable when marketing, website, media opportunities, etc. The GRANTEE further agrees to assist the CITY in making a strong case for Community partnerships by providing timely, accurate data and reporting as requested regarding social service needs.

### **6. Termination**

This Agreement shall be terminated upon the occurrence of:

- (1) Breach of this Agreement by the GRANTEE;
- (2) Written notice from the CITY to the GRANTEE to terminate the services under this Agreement, which notice may be given in the sole discretion of the CITY with or without cause; or
- (3) Upon receipt by CITY of written notice from the GRANTEE of GRANTEE'S intent to terminate this Agreement; or
- (4) Failure to maintain 501(c) (3) status.

Notice of termination shall be provided in accordance with the "NOTICES" section of this Agreement except that notice of termination by the City Manager, which the City Manager deems necessary to protect the public health, safety, or welfare may be verbal notice that shall be promptly confirmed in writing in accordance with the "NOTICES" section of this Agreement.

### **7. Assignment**

Neither this Agreement nor any right or obligation provided for by this Agreement shall be assigned by the GRANTEE without the consent of the CITY.

## **8. Charitable Purpose**

Activities under this Agreement will not be used for the purpose of profit.

## **9. Obligations of Grantee**

The GRANTEE shall carry out the services and activities described in this Grant Agreement. The Grant Application and any subsequent changes or additions approved in writing by the CITY is hereby incorporated in this Agreement as though set forth in full in this Agreement. This Agreement may only be amended upon the written agreement of both the CITY and the GRANTEE.

## **10. Governing Laws**

This Agreement shall be governed by the laws of State of Florida and of Broward County, Florida. Any action for breach, enforcement, interpretation, or arising out this Agreement shall be brought only in the Circuit Court of the Seventeenth Judicial Circuit in and for Broward County, and the parties agree to submit to the jurisdiction of that Court.

## **11. Insurance**

At all times during the term hereof, the GRANTEE shall maintain General Liability Insurance acceptable to the CITY. Prior to commencing any activity under this Agreement, the GRANTEE shall furnish to the CITY original certificates of insurance indicating that the GRANTEE is in compliance with the provisions of this Agreement.

1. The GRANTEE shall also provide Worker's Compensation Insurance as required by the laws of the State of Florida.
2. Indemnification

Each party assumes responsibility for the negligence of its own respective employees, appointees, or agents; and, in the event of any claims for damages or lawsuits for any remedy, each party will defend its own respective employees, appointees, or agents. To the fullest extent permitted by law, the GRANTEE agrees to indemnify and hold-harmless the CITY, its officers and employees from any claims, liabilities, damages, losses, and costs, including, but not limited to, reasonable attorney fees to the extent caused, in whole or in part, of the GRANTEE or persons employed or utilized by the GRANTEE in performance of the Agreement.

## **12. Notices**

All notices provided for or required under this Agreement shall be made by certified mail, return receipt requested to the addresses set forth below:

**City of Hallandale Beach:**  
City Manager  
400 S. Federal Highway  
Hallandale Beach, FL 33009

**With Copy to:**

Human Services Department  
Attn: Community Partnership Grants  
1000 N.W. 8<sup>th</sup> Avenue  
Hallandale Beach, FL 33009

**Grantee:**

School Board of Broward County, Florida  
Superintendent of Schools  
600 SE Third Avenue  
Fort Lauderdale, FL 33301

Christine Moss  
Gulfstream Early Learning Center  
120 SW 4<sup>th</sup> Ave  
Hallandale Beach, FL 33009

**13. Contingencies**

Both the CITY and the GRANTEE recognize that there exists the possibility of contingent events which may adversely impact the GRANTEE'S ability to provide services as provided for under this and other agreements with other GRANTEES, including without limitation, the failure of contributors to remit funds pledged. In the event that any such contingencies should develop or occur, the CITY shall have the right to reduce the amount of funds, suspend the services until conditions change or terminate this agreement and be relieved of its obligation to deliver according to this agreement.

**14. Compliance**

Grantee shall comply with all applicable federal, state, and local laws, codes, ordinances, rules, and regulations in performing its duties, responsibilities, and obligations pursuant to this Agreement.

**15. Representation of Authority**

Each individual executing this Agreement on behalf of a party hereto hereby represents and warrants that he or she is, on the date he or she signs this Agreement, duly authorized by all necessary and appropriate action to execute this Agreement on behalf of such party and does so with full legal authority.

**16. Multiple Originals**


Multiple copies of this Agreement may be executed by all parties, each of which, bearing original signatures, shall have the force and effect of an original document.

[Execution on Next Page]

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature: CITY OF HALLANDALE BEACH through its authorization to execute same by City Commission action on the 27th day of August 2018, and Gulfstream Early Learning Center, signing by and through its Executive Director duly authorized to execute same.

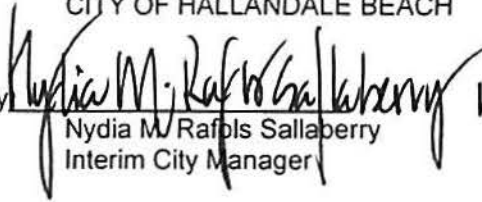
CITY

ATTEST:

  
\_\_\_\_\_  
Jenorgen Guillen  
City Clerk

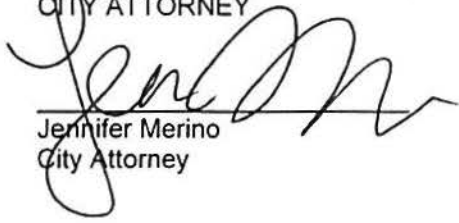
CITY OF HALLANDALE BEACH

By

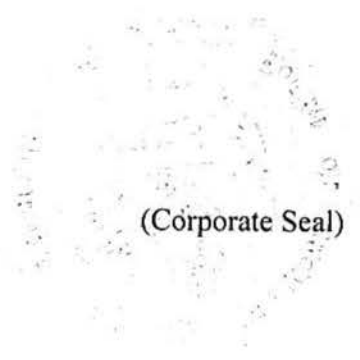
  
\_\_\_\_\_  
Nydia M. Rafols Sallaberry  
Interim City Manager

12/04/18

Approved as to legal sufficiency and form by  
CITY ATTORNEY

  
\_\_\_\_\_  
Jennifer Merino  
City Attorney





(Corporate Seal)

ACCEPTED BY:

THE SCHOOL BOARD OF BROWARD  
COUNTY, FLORIDA

By *Heather P. Brinkworth*  
Heather P. Brinkworth, Chair

ATTEST:

*Robert W. Runcie*  
Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:

*Kathelyn Jacques-Adams*

Digitally signed by Kathelyn Jacques-Adams, Esq. -  
kathelyn.jacques-adams@gbrowardschools.com  
Reason: City of Hallendale Beach, Florida - GRANT  
Date: 2018.12.11 14:04:21 -05'00'

Office of the General Counsel



**EXHIBIT A**  
**WORK PLAN/SCOPE OF WORK**

**Agency Name:** Gulfstream Early Learning Center

**Program Name:** City of Hallandale Beach Safety Town

**I. Program Intent**

The intent of this project is to reduce the number of unintentional injuries and deaths to children in the City of Hallandale Beach by providing safety education. The City of Hallandale Beach Safety Town program will be established at Gulfstream Early Childhood Center of Excellence located at 120 SW 4<sup>th</sup> Avenue in the city of Hallandale Beach and will serve 80 resident families (whose children are served in the early childhood program on site) in the first year. Additionally, the site will be open for private and home care providers ( currently 25 private/home site in the City of Hallandale Beach) to schedule field trips at no cost with a target of reaching at least 80 additional resident families. Monthly evening safety training sessions will be provided to residents who attend Welcome Wednesday community involvement/open campus events.

The City of Hallandale Beach Safety Town project will provide developmentally appropriate, hands-on safety training to 3-5 year old children who attend public and private or home child care in the City of Hallandale Beach in order to improve safety practices of children and families in the areas of pedestrian safety, bicycle safety, animal safety, water safety, fire safety, home safety, personal safety, gun safety, poison/drug safety, railway safety and more.

**A. Target populations:** Gulfstream Early Learning Center will serves 3-5 year old children and families who are residents of Hallandale Beach.

**B. Method of Service Delivery (Mandatory Components)**

Service Name and Description	Method of Service Delivery	# of Participants to Be Served
<b>Pedestrian Safety</b>	Deliver curriculum information via interactive small group session at Safety Town mock crosswalk and streets.	160 Children and families
<b>Bicycle Safety</b>	Deliver curriculum information via interactive small group session at Safety Town mock crosswalk and streets.	
<b>Animal Safety</b>	Deliver curriculum information via interactive small group session at Safety Town mock veterinarian.	
<b>Water Safety (Canal, Beach, Pool)</b>	Deliver curriculum information via interactive small group session at Safety Town mock canal, beach, and pool.	
<b>Fire Safety</b>	Deliver curriculum information via interactive small group session at Safety Town mock Fire Department and mock Residential Home.	
<b>Home Safety</b>	Deliver curriculum information via interactive small group session at Safety Town mock Residential Home and Apartment. .	
<b>Personal Safety</b>	Deliver curriculum information via interactive small group session at Safety Town mock Police Station.	
<b>Gun Safety</b>	Deliver curriculum information via interactive small group session at Safety Town mock Police Station.	
<b>Poisson/Drug Safety</b>	Deliver curriculum information via interactive small group session at Safety Town mock Hospital/Doctors Office.	
<b>Railway Safety</b>	Deliver curriculum information via interactive small group session at Safety Town mock railway track and streets.	

**C. Service Locations:**

The GRANTEE shall provide program services at the following location(s):

Site	Street Address	City	Zip Code
Gulfstream Early Learning Center	120 SW 4 <sup>th</sup> Avenue	Hallandale Beach	33009

**D. Dates/Days/Hours of Operation:** The GRANTEE shall operate the program from October 1, 2018, through September 30, 2019. Daily hours of operation shall be as follows:

	Mon	Tue	Wed	Thu	Fri
Start time		8:00		8:00	
End time		4:00		4:00	

Additionally, special program activities and events may take place on evenings and Saturdays as needed. The GRANTEE agrees to notify the City within three (3) days in the event of changes to service locations and/or hours of operation.

**E. Staffing Chart:** Staff positions and duties shall be as follows:

Position	Primary Duties
Site Administrator Safety Town Project Coordinator	Provide communication and program advertisement to all public, private and home childcare providers in city; Develop and schedule training for providers on Safety Town curriculum; Schedule and welcome all field trips by private/home providers to site and report on all grant outcomes.
School Resource Officer-COHB	Provide professional development, support and assistance to implement the curriculum and training program; Work with Community partnerships to provide implementation feedback.
Fire Inspector-COHB	Provide professional development, support and assistance to implement the curriculum and training program.

**F. Partnership Recognition**

The GRANTEE shall make a concerted effort to promote the CITY and the GRANTEE as partners for these program services. Program staff shall be fully aware of the partnership and able to articulate that their program is supported and funded by the CITY.

### **G. File Management**

**Documentation:** The GRANTEE will maintain all appropriate supporting documentation to demonstrate they satisfied the requirements for delivering services as it is defined and paid for during the contract period.

**Statistical Demographic Report:** The GRANTEE agrees to maintain complete and accurate data and support data quality assurance mechanisms. Failure to implement these measures may impact future funding.

### **H. Method of Payment**

1. CITY agrees to pay GRANTEE the total amount of **\$3,600** for work actually performed and completed pursuant to this Agreement, which amount shall be accepted by GRANTEE as full compensation for all such work. It is acknowledged and agreed by GRANTEE that this amount is the maximum payable and constitutes a limitation upon the CITY's obligation to compensate GRANTEE for its services related to this Agreement. This maximum amount, however, does not constitute a limitation, of any sort, upon the GRANTEE's obligation to perform all items of work required by or which can be reasonably inferred from the Scope of Services.

2. Payment shall be due within thirty (30) days of date stipulated on the invoice, provided invoice is accepted for payment. Payment shall be made only for approved invoices. The CITY retains the right to delay or withhold payment for services which have not been accepted by the CITY.

3. Notwithstanding any provision of this Agreement to the contrary, CITY may withhold, in whole or in part, payment to the extent necessary to protect itself from loss on account of inadequate work which has not been remedied or resolved in a manner satisfactory to the City's Contract Administrator or failure to comply with this Agreement. The amount withheld shall not be subject to payment of interest by CITY.

### **I. Work Plan**

<b>Work Task</b>	<b>Start-Up Date</b>	<b>Date of Completion</b>
Develop curriculum and provider training, order equipment	10/01/2018	11/15/2018
Set up physical site	11/15/2018	01/01/2019
Program advertisement, produce training materials	11/15/2018	01/01/2019
Conduct Safety Town Training with Childcare Providers	01/01/2019	09/01/2019
Conduct Safety Town Training with students	01/01/2019	09/01/2019
Provider, participant, parent feedback	01/01/2019	09/01/2019
Program Evaluation and Grant Closeout	09/01/2019	09/30/2019

**J. Performance Measures**

The GRANTEE shall report individual outcome measurement results. Upon CITY request, GRANTEE shall also report in narrative form, the reasons for dropping-out and failures to achieve the outcomes, as well as, describing any factors that effected outcome achievement or measurement. The GRANTEE shall be responsible for purchasing and including in program budgets outcome tools applicable to their programs.

<b>Performance Measures</b> <b>Gulfstream Early Childhood Center of Excellence</b> <b>October 1, 2018 - September 30, 2019</b>			
<b>How Much Did We Do?</b>			
Performance Measure	Target Goal	Evaluation Tool	Administration Schedule
# of Hallandale Beach students served	160	Client Data Tracking sheet	Analyzed on a Semi-Annual Schedule
<b>How Well Did We Do It?</b>			
Contract utilization	95%	Mid-Year and Final Report	Analyzed on a Semi-Annual Schedule
Program Services Monitoring	On Track	Site Visit Observation, Mid-Year and Final Report	Analyzed on a Quarterly Schedule
<b>Is Anyone Better Off?</b>			
% of students who increased their knowledge and skills in safety	85%	Pre- and Post-testing	Analyzed on a Monthly Schedule
% of students satisfaction with the services provided	85%	Client Satisfaction Survey	Analyzed on a Monthly Schedule

**EXHIBIT B – BUDGET**

**FY 2018-2019**

Item	Amount Requested	Other/In-Kind Funding	Justification
Personnel	\$0.00	\$5,000.00	Cost of approximately \$5,000.00 in the form of in-kind funding for the Safety Town Project Coordinator, School Resource Officer, and Fire Safety Inspector to develop, implement, and provide trainings to the target audience for the Safety Town project.
Consultants	\$0.00	\$5,000.00	Cost of approximately \$5,000.00 in the form of in-kind funding for graphic and artistic support, content and curriculum development support, Information Technology support, and Instructional support.
Supplies	\$2,600.00	\$0.00	Cost of \$2,600.00 for materials to custom design, paint, and/or decal Safety Town Props. Reduced budget will facilitate single panels representing safety town buildings for the lessons.
Other/Specify: Printing Services/Facilities Maintenance Budget	\$1,000.00	\$0.00	Cost of \$1,000.00 for printing and binding of advertisements, testing materials, give-a-ways, and informational packets to be provided to the participants.
TOTAL Requests	\$3,600.00	\$10,000.00	\$13,600.00 - Minimum amount necessary to develop Safety Town physical site, curriculum, provide training and field trip experience to 160 pre-kindergarten children and families of Hallandale Beach.

**Exhibit C- ADVANCE PAYMENT REQUEST**

**FY 2018-2019**

<b>Organization:</b>
<b>Project Name:</b>

<b>a. Grant Amount</b>	\$	
<b>b. Funds Received to Date</b>	\$	
<b>c. Available Grant Amount (a minus b)</b>	\$	
<b>d. Amount Requested</b>	\$	
<b>e. Balance of Funds available for this Agreement Amount requested (c minus d)</b>	\$	

**Justification for Requested Amount. NOTE: Must be in compliance with program budget line items (e.g., method of calculation for salaries, consultants, supplies, etc.):**

<b>Signature:</b>	
<b>Print Name:</b>	<b>Date</b>

<b>FOR CITY USE ONLY</b>	
<b>Staff Review and Date</b>	
<b>PAYMENT APPROVAL SIGNATURE</b>	<b>DATE</b>



**EXHIBIT D - MID YEAR REPORT**  
**Date Report Due: April 10, 2019**

**FY 2018-2019**

Project Name:				
Organization Name:				
Person Preparing the Report/ Job Title		Phone # ( ) -		
Project Start Date:		Total residents served (provide supportive documents):		
Project End Date:				
In a paragraph, please share the success you have seen as a result of your grant. Include hard data such as scores, grades, surveys and soft data like anecdotes and quotes.				
Any other comments or concerns.				
<b>Mini-Grant Budget</b>				
Please include how the grant funds have been expended to this point on the following spreadsheet.				
<b>Project Cost</b>	<b>Budget Allocation</b>	<b>Funds Expended to date</b>	<b>Funds Remaining</b>	<b>%</b>
SUPPLIES				
OTHER/ SPECIFY				

I certify that the information contained in this Mid-Year Report and Attachments are true and correct to the best of my knowledge.

\_\_\_\_\_  
 Signature of Authorized Representative

\_\_\_\_\_  
 Date

**EXHIBIT E - FINAL REPORT**

**FY 2018-2019**

**Date Report Due: October 10, 2019**

The Final Report is an opportunity for you to inform the City about the important work you do, and it is a valuable tool for the City to use in assessing the success of the project and future funding considerations for your organization. Please complete the report and submit to the City within thirty days of completion of your project.

**Organization:**

**Date Final Report Submitted:** \_\_\_\_\_

**1. Complete the chart below:**

**A. Project Information:**

Project Name:			
Organization Name:			
Person Preparing the Report/ Job Title		Phone # ( ) -	
Project Start Date:		Total residents served (provide supportive documents):	
Number of participants served during this period  _____	Hallandale Beach Residents  _____	Non- Hallandale Beach Residents  _____	

**B. Project Cost:**

Total Project Cost		Funds Expended to Date	Percentage
City Funding	\$	\$	%
Other Funding	\$	\$	%
(specify source )			

## EXHIBIT E - FINAL REPORT (Continued)

**2. Please provide the information requested below on Agency letterhead. All information must be submitted typed using an 11pt font.**

- i. The actual number of individuals served by the City grant award. (Provide back-up to support number of individuals served; i.e. copies of sign-in sheets, call logs, etc.)
- ii. List the specific activities used to accomplish the project goals and objectives. In the case of classes, workshops, performances, and the like, indicate the number, frequency, duration, and number of participants. Example: A total of six workshops took place on a monthly basis with each workshop lasting two hours. Ten individuals attended each workshop. (Provide copies of participant attendance logs.)
- iii. List the evaluation methods used to determine the extent to which objectives and goals were met. Provide copies of evaluation tools, such as surveys or tests, when possible. If no evaluation tool is used, please indicate such.
- iv. Indicate how you publicly recognized The City of Hallandale Beach. For example, brochures, program booklet, in annual report, press release, web site. Provide copies of all collateral materials and copies of any media coverage the project has received.
- v. Describe unexpected challenges or opportunities you encountered, if any. You may want to explain why you were unsuccessful at some levels of services. You are also encouraged to share your success stories.
- vi. Please also submit the following financial information:
  - a. Accounting of actual expenses using the Final Expenditure Report Form provided.
  - b. Copies of all expenditures to include receipts, payroll, etc.
- vii. Submit an overall Project Summary.
- viii. The Final Report must be signed by the Authorized Representative.

**EXHIBIT E - FINAL REPORT (Continued) - FINAL EXPENDITURE REPORT FORM**

<b>Project Name:</b>			
<b>Organization Name:</b>			
<b>Budget Category</b>	<b>Budget Allocation</b>	<b>Funds Expended to Date</b>	<b>% of Funds</b>
SUPPLIES			
OTHER/SPECIFY			
<b>Total Grant Dollars Expended</b>			

**REMEMBER TO ATTACH ALL EXPENDITURE RECEIPTS RELATED TO GRANT FUNDS PROVIDED BY THE CITY OF HALLANDALE BEACH.**

I certify that the information contained in this Final Report, including Budget and Attachments are true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Thank you in advance for your Final Report. Submit the Final Report to:

Community Partnership Grants  
1000 NW 8<sup>th</sup> Avenue  
Hallandale Beach, FL 33009



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**EE-1.**

MEETING DATE	2018-06-12 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Grants Administration

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**  
Grant Applications - Post-Submission

**REQUESTED ACTION:**  
Approve the submission of the following grant applications (A - Z): A. Action..., \$1,000(awarded) B. City..., \$8,666(requested) C. Digital..., \$460,000 (requested) D. Donors..., \$0(awarded) E. Farmers..., \$2,500(requested) F. Florida Atlantic..., \$0(awarded) G. Florida...Students, \$64,400(requested) H. Florida...Development, \$610,641(requested) I. Florida...Disabilities, \$128,000(requested) J. Humana..., \$300,000(requested) K. JFG...Hallandale..., \$45,000(awarded) L. JFG...Miramar..., \$45,000(awarded) M. JFG...South..., \$95,000(awarded) N. Max..., \$20,000(requested) O. NSF..., \$430,954(requested) P. NSF..., \$249,750(requested) List is continued in the Summary Explanation and Background section below.

**SUMMARY EXPLANATION AND BACKGROUND:**  
Q. Novo..., \$25,000(requested) R. Sea..., \$11,095(requested) S. The James..., \$0(awarded) T. T-Mobile..., \$0(requested) U. US..., \$4,000,000 (requested) V. US..., \$345,000(requested) W. Voya..., \$25,000(requested) X. Walmart..., \$500(awarded) Y. Wells..., \$1,000(awarded) Z. Whole..., \$2,000(awarded) Copies of the grant applications and executive summaries are available at the School Board members' office on the 14th floor of the K.C. Wright Administration Center and online via the Broward eAgenda at <http://webappe.browardschools.com/eagenda/>

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The potential positive financial impact if all projects are awarded is \$6,870,506 from various sources.

**EXHIBITS: (List)**  
(1) Executive Summaries

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

<b>SOURCE OF ADDITIONAL INFORMATION:</b>	
Name: Stephanie R. Williams	Phone: 754-321-2260
Name:	Phone:

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
*Maurice Woods*  
5/24/2018, 2:14:01 PM

Approved In Open Board Meeting On:

**JUN 12 2018**

By:

*Nora Rupert*  
School Board Chair